SchoolWorkSpace - What's New November 2025

Feature 1 – New Access Arrangements Icon



A New Access Arrangement icon has been added; this is for any candidates that requires a wheelchair.

Feature 2 – Add Multi-Room Check

When assigning rooms to multiple exams from the **Timetable & Seating** tab, Exams Assist now automatically takes room capacity into account.

If a room reaches full capacity, any additional candidates will no longer be assigned to that room and will appear as **un-roomed** in both the timetable and seating view.

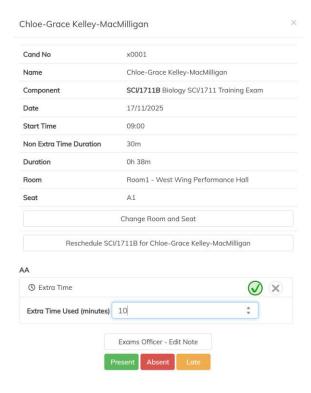
Feature 3 – No Seat option when invigilators re-assigning seats

Feature 4 – ICE booklet added to invigilator help

A link to download the **Instructions for conducting examinations** from https://www.jcq.org.uk/wp-content/uploads/2025/08/JCQ-Instructions-for-conducting-examinations-2025_6_FINAL.pdf has been added to the invigilators help pages.

Feature 5 – Record Extra Time Used

Added ability for invigilators to record to record Extra Time Used if the recording of Access Arrangements used is enabled.



New / Updated Reports

Allowances Card - A5 / A4 two per page

Added area to record Extra Time Used

CENTRE NUMBER	12345			
Name	Cand No	Allowances	Room	Seat
Aleena Anwar	9006	0	Drama Studio	D1
01/12/2025 09:00	Actual Start Time : Duration : 1h 15m + 19m		Actual End Time :	
3430U40-1 Science Double Unit 4			Student signature :	
Foundation	Extra Time Used :			
Please record the allowances used by ticking the relevant box	25% Extra time		Used I	Not Used
			Used I	Not Used
			Used 1	Not Used
			Used I	Not Used
			Used I	Not Used
			Used I	Not Used
			Used I	Not Used
			Used I	Not Used

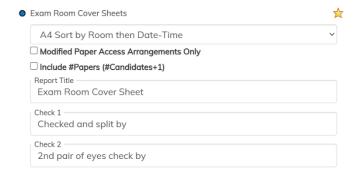
Allowances Card Alt - A5 / A4 two per page

Added area to record Extra Time Used

CENTRE NUMBER	12345				
Name	Cand No	Allowances	Room	Seat	
Aleena Anwar	9006	0	Drama Studio	D1	
01/12/2025	Start Time :		End Time : including extra time		
3430U40-1 Science Double Unit 4	Exam Duration 1h 15m plus 19m (25% Extra Time)			Time)	
Foundation	Candidate Duration 1h 34m Extra Time Used :				
Please record the allowances used by ticking the relevant box	25% Extra time		Used I	Not Used	
			Used 1	Not Used	
			Used I	Not Used	
			Used 1	Not Used	
Student signature :			Used 1	Not Used	
			Used 1	Not Used	
Invigilator signature :			Used 1	Not Used	
			Used 1	Not Used	

Exam Room Cover Sheets

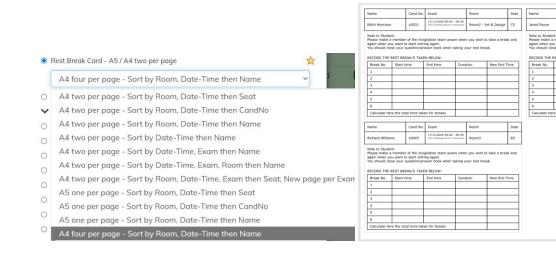
Second check added and made them customisable.



Exam Room Cover Sheet Date 01/12/2025 Day Monday Room Boardroom WJEC/GCSE / GCSE/B / 3430U40-1 Component Exam Title **Science Double Unit 4 Foundation** Start Time 09:00 1h 15m (5) Duration # Candidates 5 Access Arrangements Invigilators Room Note Date + Time Name Signature Checked and split by 2nd pair of eyes check by

Rest Break Card - A5 / A4 two per page

New sort option to scale the card down from A5 to A6 and 4 per page



Exam AA Used

New Printout: "Exam AA Used" in the Registers section to complement the "AA Used" in the Candidate section - reporting on the invigilator recorded Access Arrangements used.

Exam Arrangements Used : SCI/1711B : Biology SCI/1711 Training Exam $_{17/11/2025\ 09:00}$

Cand No	Name	Access Arrangements
x0001	Chloe-Grace Kelley-MacMilligan	Extra Time (Used)
		10m of Extra Time used
x0002	Kirsten Dixon	25%
x0003	Mary Turner	Scribe